



Proactive Professional Project
Management Services
SBU of VINSYS



Program Management Fundamentals



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Introduction:

Program Management is the management of multiple projects and other work in a coordinated manner to obtain benefits and control that is not achieved by managing them as individual projects. Program management as a discipline is at a more strategic level in an organization than Project Management and skilled program managers are in great demand worldwide.

Becoming a successful Program Manager requires a different skill set and mind set as compared to what most Project Managers have. It requires a shift in focus to long term, more strategic goals and a much greater appreciation of “general management” disciplines.

Learning Objectives:

The course will enable participants to ...

- Drawing upon the Standard for Program Management published by the Project Management Institute, and reinforce the content of Project Management Body of Knowledge (PMBOK[®])
- Understand the context, themes, life-cycle, process groups and knowledge areas relevant to Program Management
- Get trained on the best practices in Program Management and in the process, several general management disciplines
- Get exposed to real case studies about large programs and learn how to apply the knowledge in real life
- Gain familiarity with Program Management Certifications and Standards and establish a foundation for acquiring these certifications

Participants' profile:

- The target audience comprises of people who are Senior Project Managers and Program Managers, who have had some exposure towards managing large programs and are looking to upgrade their skills on Program Management.
- Being a PMP[®] or Prince2[®] practitioner will help, but is not mandatory.
- Participants will have to brace themselves for a highly interactive and participative workshop, comprising of a number of assignments and homework.

Duration: 2 days

Number of participants: 14 (not exceeding 20)



Kit for Participants:

- Bound Hard copy of all the explanation–slides used by the faculty
- Certificate of participation
- One standard text book on Program Management Fundamentals
- PMI® members will get pointers and links to be able to download materials related to PgMP® certification

Course Outline:

Day 1:

- Introduction: Faculty, Participants, Course Material, Course flow
- Understand basic concepts Project, Project Management, Programs and Portfolios
- Themes for Program Management including Benefits Management, Stakeholder Management and Program Governance
- Program Management Life–cycle and activities during different phases
- Influence of organizational structure on Program governance
- Program Management Office – what they should be and what they shouldn't
- General Management Skills necessary for Program Managers ...
 - ◆ Financial Metrics
 - ◆ Creating and tracking Balanced Scorecards
 - ◆ Art of stakeholder management
- Case studies: Defining a program; Initiating programs
- Summary and close for Day–1

Day 2:

- Recap of Day–1
- Coverage of Processes related to
 - ◆ Planning
 - ◆ Executing
 - ◆ Monitoring and Controlling and
 - ◆ Closing Programs
- Case studies: Planning Programs, Turning around troubled Programs
- Distinctions between project and program management competencies
- Leadership and team management skills



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- Information about PgMP certification process
- Optional topics (one or more of the below, depending upon availability of time)
 - ◆ Agile and Program Management
 - ◆ Handling complexity without stressing oneself
 - ◆ Professional responsibility and Ethics in Program Management

Note: This basic flow of the course is subject to change based on participants' interactions & queries.